**MINUTES**

**NJCTS Board Meeting - October 29, 2015**

**Present (via conference call): 6:00 – 7:30 pm**

Andrew Hendry, Rebecca Spar, Tim Kowalski, Conrad Roncati, Santina Reichenbach, Paul Romano, Faith Rice

**Absent:** Tim Omaggio

Copies of the Profit and Loss Statement were sent to all Board members in advance of the meeting. Santina reviewed the Profit and Loss Statement. Thus far, approximately $600,000 had been collected. This does not include the $105,000 check from El Jimador. Pending fundraisers include the Mendham Walk and end of year appeal. Santina estimates that NJCTS will bring in $850,000 by the end of the fiscal year. The expenses are in line with last year’s expenses which should result in approximately $90,000 net profit.

The February 2015 Audit is done and the auditors issued a satisfactory opinion. The 2015 Audit can be accessed on the Board portal of the NJCTS website. The password to the Board portal is in the email Faith sent to Board members on Oct. 28. 2015. Each board member is asked to review the Audit and email Faith on or before December 1, 2015 stating that they have reviewed it and whether they approve it.

A motion was made, seconded and passed approving the Financial Report.

The 2015 Tax Return and 2015 990 form are also available on the Board portal. By-Laws and other information about NJCTS are there as well as Board minutes. Paul said that when he got into the Board portal and exited, he was allowed to go back in without entering the password. This could cause a security breach, particularly if someone accessed the Board portal using a public computer. Paul also suggested using a stronger password. Faith will follow up on both security issues.

Faith and Rebecca gave an overview of National Tourette Syndrome Association’s (TSA) plan to designate ten centers of excellence throughout the country. Atlantic Health Services submitted a proposal to TSA for Atlantic Health, Rutgers and NJCTS to be designated as a Center of Excellence. TSA granted the application and is now requiring that Atlantic Health, Rutgers and NJCTS sign a detailed agreement. Of concern is the fact that New Jersey Center for Tourette Syndrome is already a center of excellence and that the TSA designation may only confuse the public and impair NJCTS’s identify.

The Board is not willing to sign any agreement which would require coordination in fund raising, marketing/publicity or program development, have a negative impact on NJCTS’s identify or confuse the New Jersey community.

Faith and Rebecca will revise the proposed agreement and present it to the Board for its consideration at the Thursday, December 3, 2015 meeting.

The Board also discussed the Mendham walk which will be held on November 14, 2015. Registration and donations are down. In 2014, the Mendham walk netted around $35,000. NJCTS will be reaching out to new families for support, send out press releases on several of the kids participating in the walk, reaching out to persons who walked in the past, reaching out to John Mooney, N.J. Spotlight reporter regarding publishing an article on education outreach, reaching out to Courier News.

Next Board meeting will be in-person on Thursday, December 3, 2015.

Rebecca Spar