

**NJ CENTER FOR TOURETTE SYNDROME AND ASSOCIATED DISORDERS**  
**MINUTES FOR THE MARCH 10, 2021 BOARD MEETING**

**LOCATION:** Teleconference

**TIME:** 4:00 pm to 5:04 pm

**ATTENDEES:** Andrew Hendry, Tim Yingling, Santina Reichenbach, Tim Kowalski, Conrad Roncati, Tim Omaggio, Steve Lindenbaum, Rebecca Spar, Pat Phillips

**AGENDA**

1. Board Minutes Approval
2. YTD Financials & Cash Position
3. NJ Walks
4. Organization Update from Pat Phillips

1) Approval of December 9, 2020 Board Meeting Minutes

The minutes of the December 9, 2020 Board meeting were unanimously approved.

2) YTD Financials & Cash Position

Santina reviewed the financial position of the Organization (see Report in Appendix). Our expenditures are generally tracking similar to the prior year. Although our donations are down, we anticipate that the State will fully fund our grant for the remainder of the fiscal year, and that we will be operating with a net profit for 2020-2021 of ~\$200K. We have not yet applied for our PPP loan forgiveness but expect to do so when the short application is made available (15MAR). Once the application is submitted, there is a 30d review and we anticipate full loan forgiveness.

Santina summarized two fundraising mechanisms that do not require a direct donation, Shop with Script and Amazon Smile, and asked the Board to communicate these programs to our networks. Both programs provide a means to perform usual shopping with a percentage of the purchase being donated to NJCTS.

3) NJ Walks

The NJ Walks program is ongoing, with the goal of raising \$40K. As with other fundraisers, Pat requested that the Board get involved and seek participation from our networks. Pat is reestablishing a Fundraising Committee under the NJCTS Board to consider this and other potential initiatives.

4) Organization Update from Pat Phillips

Pat updated the Board on many of the recent successful virtual activities such as Youth support groups, and Teen and Parent Summits. Participation and feedback on all of these programs has been very good, and the Organization intends to schedule more in the future. As evidence of the reception and need for these programs, the next Virtual Support Group scheduled for APR already has 120 people signed up.

The NJCTS was approached by the Child Study Center at Hackensack NYU/Langone Medical Center to partner in the administration of comprehensive Tourette resources (diagnosis, treatment, counseling etc). While this is a potential opportunity to gain TAA Center of Excellence designation, more details need to be learned and any impact to our current relationship with Rutgers and GSAAP needs to

be considered. Pat and Tim Omaggio have an upcoming call with NYU and will continue to update the Board.

Tim Omaggio has had several conversations with Amanda Talty, President and CEO of the TAA, regarding the future of the TAANJ Chapter and its relationship to the NJCTS. The dialog will continue to determine the best path forward (e.g.: creating a new Board for the TAANJ Chapter that would be determined by TAA and potentially establishing a service agreement with the NJCTS); Pat and Tim will continue to update the Board in this regard. Further, Tim introduced Pat to Amanda via Zoom and they had a productive conversation for over an hour about the two organizations. Pat discussed leading additional information sharing with TAA and possibly considering applying for a Center of Excellence designation from TAA, as has been attempted in the past. Further discussions of any of these opportunities would probably come after a determination by TAA of how they will manage a TAA chapter in New Jersey, going forward. The current arrangement of the chapter under NJCTS will likely change.

Pat indicated that she has initiated efforts to produce a long-term strategic plan for the Organization and will share a preliminary document with the Board when drafted. Lastly, the Organization is in the process of upgrading its IT infrastructure, including the purchase of 4+ laptops for staff use when not in the office.

The meeting adjourned at 5:04 pm

Respectfully submitted by Tim Kowalski, Secretary of the Board of Directors.

## Appendix

### Financial Statement Report

	Budget 7/1/20 to 6/30/21	Actual YTD 7/1/20 to 2/28/21	Actual YTD 7/1/19 to 2/28/21
Revenue	\$109,500	\$634,139	\$693,066
Expenses	\$774,34	\$565,260	\$549,360
Decrease to Net Assets	\$665,234	\$68,879	\$143,706

#### Revenue:

1. NJCTS operating at a healthy financial position having received full DOH grant funding for the year.
2. Annual appeal donations are down considerably from \$97K to just \$27K.

#### Expenses:

1. Expenses are tracking in line with previous years.
2. In a year where we expected to draw down on our reserves, we are increasing our reserves.