

NEW JERSEY CENTER FOR TOURETTE SYNDROME AND ASSOCIATED DISORDERS INC.

MINUTES FOR THE SEPTEMBER 19, 2017 BOARD MEETING

LOCATION: TELECONFERENCE

TIME: 6:00-7:15

IN ATTENDANCE: Faith Rice, Andrew Hendry, Tim Kowalski, Paul Romano, Santina Reichenbach, Rebecca Spar,

ABSENT: Steve Lindenbaum, Tim Omaggio, Tim Yingling, Conrad Roncati, Amy Colcher

AGENDA:

- 1) Approval of minutes from June 21, 2017 Board Meeting
- 2) Treasurer's Report
- 3) Event Update
- 4) Fundraising Discussion

The June Board meeting minutes were circulated prior to the meeting for review and were unanimously approved. Copies of the Profit and Loss statement were circulated prior to the meeting for review. A summary of the Financial Statement update presented to the board by Santina is on p.3. The State approved our \$400K, and added \$400K in funding. This is not reflected in the Treasurer's report – the award was noted on the DOH website, but we have not received official notice that it has been approved and released. The Treasurer's Report was unanimously approved.

Event Update (Faith):

1) Leadership Academy – the 2017 Academy was deemed very successful and regarded as the “best one yet”. This was largely due to experience from prior years regarding participant selection, coach experience, and content of presentations and their delivery. Participants were engaged, respectful of one another and enthusiastic.

2) NJCTS prepared a statement concerning the Craig Carton incident should there be questions about TS from the media. NJCTS has not been contacted about this matter.

3) TS Rocks will be held on Oct. 1, 2017. It is a family-initiated 5- hour concert and fundraiser in Monmouth County organized by volunteers from the non-profit Holiday Express. NJCTS has no control over the event but have requested and received some guarantee of accountability from the organizers. Additionally, NJCTS supplied an insurance certificate. Many silent auction items and sponsorships were received, and we expect that it will be a successful fundraiser for the Organization. We anticipate that Legislators will attend.

4) NJ Walks for TS in North Jersey. Conrad is the Board member spearheading this event. It will take place on Saturday, November 18, 2017 at Overpeck Park Amphitheater (199 Challenger Road, Ridgefield Park, NJ 07660). Conrad, Faith, Nicole, Santina and Tim K will follow up shortly on progress and apply any new ideas/learnings from this Walk to the Central Jersey walk in the spring.

5) Year End Appeal – beginning to prepare; current thinking is that it will likely be framed around quotes from Academy participants and perhaps scholarship applicants.

6) NJCTS will table at the NJAP NJ Health Conference Pediatric Conference and the NJEA Convention where, in partnership with the NJ School Nurses Assn, will conduct a workshop for educators.

7) Outreach activities: NJCTS is increasing outreach to underserved and urban areas; Rebecca suggested that we also reach out to charter schools (approach the Charter School Assn) and private schools (Faith indicated that NJCTS will have a table at an upcoming AHSA conference for private schools).

8) Representative Leonard Lance will be touring the NJCTS Cell and DNA Sharing Repository with Dr. Tischfield and Faith on Oct. 6th at 1pm

9) Faith met with Drs Amy Colcher and Consuela Cogande at Cooper to discuss a May 18, 2018 symposium on Childhood Mental Health, partnering with Cooper (primary organizer), NJAMHAA, UPenn and others. To be held at Camden County College (likely). CME credits available (6). Audience: healthcare and education professionals.

Other items:

A new Communications Manager, Doreen Pustizzi, has been hired. She has 20y experience in non-profits, including work with the Special Olympics and ADA.

NJCTS is interviewing for a Family Outreach Coordinator, who will also be responsible for Volunteers and Medical Education Outreach.

We currently have a paid intern from RU (undergrad, Psych major), and we're looking to bring in another intern to work with the Family Outreach Coordinator

The next board meeting will be held at 4pm on Dec. 7, 2017 – location TBD

Respectfully submitted by Tim Kowalski, Board Secretary

Financial Statements Report

	Budget 3/1/17 to 2/28/18	Actual YTD 3/1/17 to 9/19/17	Actual YTD 3/1/16 to 9/19/16	Projected 3/1/17 to 2/28/18
Revenue	\$618,000	\$308,110	\$292,669	\$854,887
Expenses	\$800,280	\$317,905	\$427,783	\$803,877
Profit/(Loss)	(\$182,280)	(\$63,795)	(\$135,114)	\$51,010

Revenue:

- DOH grant reflects actual funds received/or due excluding additional funding. We are still waiting for payment of the new grant period 7/17 to 9/17 for both original \$400K and the additional \$400K. Financials not reflective of the additional \$66K receivable and Sept. payments for both since not due until the end of the month.
- Income 5% higher than same time period last year, but will be considerably higher once the grant receivables are recorded and received.

Expenses:

- Salaries are slightly higher than last year's as only 1 position still remains open.
- Rutger's genetics and clinic expenses are considerably lower due to timing of invoices. Genetics has not billed us since May, 2017. Estimating approximately \$50K owed for both.
- Not all Leadership Academy expenses billed and paid.
- As a result of the above, total expenses are down by \$70K or 53% from same time period last year.
- Net loss of \$64K is strictly a cash flow deficit and not an actual operating loss.